

Instructions to Candidates for Re-major Examinations (Offline) December 2020

1. Candidates should bring their duly signed **Library-cum-Identity Cards/Aadhar Card** on all days of the examination failing which they will not be admitted to the examination hall.
2. The candidates can enter the University Campus/Examination Hall at only **30 minutes** before the commencement of examination and will not leave the hall during the last five minutes. Candidates presenting themselves more than half an hour after the commencement of examination will not be admitted.
3. No candidate shall be allowed to leave the examination hall before the expiry of half time from the commencement of the examination.
4. No materials except writing materials and admit card will be allowed in the examination hall. Mobile phones, programmable calculators and other electronic equipments are strictly prohibited in the examination hall. Candidate is himself responsible for safe custody of his/her mobiles and other valuable things.
5. Logarithm tables, non-programmable calculators and other drawing equipments may be allowed, only if, they are required for answering questions and the question paper contains a note to this effect.
6. Instances of malpractice such as copying using manuscripts, copying from other candidates, smuggling of answer books, indecent behavior in the examination hall, use of unfair means etc., are liable to be punished as per University rules.
7. Candidates should not write anything on the question paper other than his/her roll number in the space provided for it.
8. Strict silence should be maintained in the examination hall. Candidates are not allowed to get clarification from other students. In case of any doubt, they can seek the help of the invigilator.
9. Candidates are not permitted to leave the examination hall without the permission of the invigilator during the course of the examination.

Instructions related to COVID-19

10. Wearing of face cover/mask shall be mandatory for the candidate.
11. Candidates without mask/face cover will **NOT be allowed** to enter the University Campus.
12. The candidates are required to **wear masks during the entire period of exam** to contain the spread of COVID-19. Candidates, however, will have to remove their masks for verification, whenever required by the examination functionaries.
13. The candidate shall ensure proper social distancing while entry/exit from the examination halls.
14. The candidate shall maintain personal hygiene and cover his/her nose/mouth while sneezing/coughing with handkerchief or tissue or flex elbow.
15. The candidate is required to bring **transparent bottles of drinking water and hand sanitizer** with him/her and shall ensure its usage as per the guidelines issued by the Govt. from time to time during examinations.
16. The candidates mandatorily required to download **Aarogya Setu App** in his/her mobile number and ensure updation of his/her health status on this app.
17. Candidate shall not spread/believe in rumours or create panic.
18. Candidates are advised to follow all the **SOP/Guidelines/Instructions issued by the Government/Local Authorities** from time to time with regard to COVID-19 pandemic, failing which he/she shall be personally liable for consequential actions as per rules.
19. Candidates having **symptoms of fever, cough and cold** or candidates coming from containment zone and having no symptoms of COVID-19 **will be made to sit in separate rooms** in the examination centre.