

# PHARMACY COUNCIL OF INDIA

## Standard Inspection Format (S.I.F) for institutions for starting of 1<sup>st</sup> year B. Pharm course as per the Bachelor of Pharmacy (B.Pharm) Course Regulations 2014

(To be filled and submitted to PCI by an organization seeking approval of the course)

(SIF-B-2)

To be filled up by P.C.I.

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No. :

NAME OF THE INSPECTORS: 1.  
(BLOCK LETTERS) 2.

### PART – I

#### A - GENERAL INFORMATION

<b>A – I.1</b> Name of the Institution: Complete Postal address:  STD code Telephone No. Fax No. E-mail	School of Pharmacy Career Point University, Hamirpur Tikker (Kharwarian) Tehsil : Bhoranj District : Hamirpur (Himachal Pradesh) PIN : 176041 01972-269701,702,703 08261001311 info@cpuniverse.in
Year of starting of the course	<b>Degree 2017</b>
Status of the course conducting body: Government /University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	Private University Enclosed ( <b>ANNEXURE I</b> )
<b>A – I.2</b> Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: Fax No: E-mail Web Site:	Gopi Bai Foundation Trust, 112 Shakti Nagar, Kota (Rajasthan)- 324005 Enclosed 0744 23040000 23040050 info@cpuniverse.in <a href="http://www.cpuh.in">www.cpuh.in</a> ( <b>ANNEXURE II</b> )
<b>A – I.3</b> Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No E-Mail	Dr Sanjeev Sharma, Registrar Career Point University, Hamirpur (H.P.) -176041 01972 269701, 269702, 269703 08261001311 <a href="mailto:info@cpuniverse.in">info@cpuniverse.in</a> <a href="mailto:registrar@cpuh.in">registrar@cpuh.in</a>
<b>– I.4</b> Name Address of the Head of the Institution	Professor (Dr.) P.L. Gautam, Vice Chancellor Career point University, Hamirpur (H.P.)- 176041

Signature of the Head of the Institution

Signature of the Inspectors

**A – I.5****FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL (-NA-)**

New Establishment

**a. DETAILS OF AFFILIATION FEE PAID**

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
B.Pharm				

**b. APPROVAL STATUS (-NA-) New Establishment**

Name of the Course	Approved up to	Intake Approved and Admitted	PCI	STATE GOVT	UNIVERSITY	Remarks of the Inspectors
B. Pharm		Approval Letter No and Date				
		Approved Intake				
		Actually Admitted				

**c. STATUS OF APPLICATION (-NA-) New Establishment**

Course	Extension of Approval		Increase in Intake of Seats		Remarks	
					Current Intake	Proposed increase in Intake
B. Pharm	Yes	No	Yes	No		

**Note: Enclose relevant documents (NA) New Establishment****A – I. 6**

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the Same Building / campus? If yes, give status

Yes                      No                     

**A – I. 6 a**

Status of the Pharmacy Course:	
<b>Independent Building</b>	<input type="checkbox"/> No
<b>Wing of another college</b>	<input type="checkbox"/> No
<b>Separate Campus</b>	<input type="checkbox"/> No
<b>Multi Institutional Campus</b>	<input type="checkbox"/> Yes

**Examining Authority:**  
**With complete postal**  
**Address, Telephone No.**  
**and STD Code.**

**For Degree course**  
 Registrar  
 Career Point University,  
 Hamirpur (H.P.) -176041

**B - Details of the Institution**

<b>B-I.1</b> Name of the Principal		Dr. Manish Jamini			
Qualification/  Experience	Qualification*		Teaching Experience  Required	Actual experience	Remarks of the  Inspectors
	M. Pharm		15 years, out of which 5 years as Prof. / HOD	12 years 8 months (Documents Enclosed (ANNEXURE IV)	
	PhD	YES	10 years, out of which at least 05 years as Asst. Prof		

\* Documentary evidence should be provided (Annexure IV)

**B-I.2 For institution seeking continuation of affiliation – (-NA-) New Establishment**

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm				

\* Enclose Documents (NA)

**B-I.3**

Status of Governing Council:	University
Details of the Governing Body	Enclosed (Annexure V)
Minutes of the last Governing council Meeting	Enclosed (Annexure VI)

**B-I.4****Pay Scales:**

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	UGC  Yes	Yes	Yes	Yes	
Non- Teaching Staff	UGC  Yes	Yes	Yes	Yes	

**B-I.5****B. Pharm Course: Admission statement for the past three years (-NA-) New Establishment**

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
Sanctioned			
No. of Admissions			
Unfilled Seats			
No. of Excess Admissions			

**B – I .6**

Academic information: Percentage of B. Pharm results for the past three years based on University

Calendar:

**(-NA-) New Establishment**

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
	NA		

**B – II****Co – Curricular Activities / Sports Activities**

Whether college has NSS Unit (Yes/No)? If no give reasons	Yes
NSS Programme Officer's Name	Ms. Jyoti Thakur/ Mr Rahul Jamwal
Programme conducted (mention details)	Swachha Bharat Abhiyan, <b>(Documents Enclosed as Annexure VII)</b>
Whether students participating in University level cultural activities / Co- curricular/sports activities	Yes
Physical Instructor	Available
Sports Ground	Available

**C - FINANCIAL STATUS OF THE INSTITUTION**

**Audited financial Statement of Institute should be furnished**

**C.1 Resources and funding agencies (give complete list) (Self Financed)**

**C.2 Please provide following Information**

Receipts			Expenditure			Remarks of the Inspectors
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	<b>Grants</b> a. Government b. Others	NA NA	<b>CAPITAL EXPENDITURE</b>			
2.	Tuition Fee	21307434.00	1.	Building	196550883.00	
3.	Library Fee	NA	2.	Equipment	13285275.00	
4.	Sports Fee	NA	3.	Others	41200816.00	
5.	Union Fee	NA	<b>REVENUE EXPENDITURE</b>			
6.	Others	60000.00	1	Salary	19046540.00	
			2.	<b>MAINTENANCE EXPENDITURE</b>		
				i College	725000.00	
				ii Others	0.0	
			3.	University Fee (If any)	0.0	
			4.	Apex Bodies Fee	0.0	
			5.	Government Fee	0.0	
			6.	Deposit held by the College	50000000.00	
			7.	Others	0	
			8.	Misc. Expenditure	200000.00	
			<b>Total</b>		<b>50925000.00</b>	
	<b>Total</b>	<b>21367434.00</b>				

**Note: Enclose relevant documents (Enclosed as Annexure VIII)**

Signature of the Head of the Institution

Signature of the Inspectors

## PART- II PHYSICAL INFRASTRUCTURE

### 1. a. Availability of Land (B.Pharm courses) : Available (25 acres)

a.) 2.5 acres District HQ/Corporation/Municipality limit

b) 0.5 acre for City / Metros

b. Building<sup>†</sup> : Own

c. Land Details to be in the name of Trust and Society

i) Own – Records to be enclosed Sale Deed : Enclosed (ANNEXURE IX)

d. Building

i) Approved Building plan, sale deed to be enclosed) : Enclosed (ANNEXURE X)

e. Total Built Area of the college building in Sq.mts

Built up area: 10505.12

Amenities and circulation area: 5796.46

### 2. Class Rooms

**Total Number of Class rooms provided for B. Pharm**

Class	Required	Available Numbers	Required Area * for each Class Room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	04	90 Sq. mts each (Desirable) 75 Sq. mts each (Essential)	4x80= 320	

(\* To accommodate 60 students)

### 3. Laboratory requirement for B. Pharm

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1	Laboratory Area for B. Pharm Course (10 Labs)	90 Sq .mts x n (n=10) - Including Preparation room- Desirable 75 Sq. mts - Essential	10*95=950.0	
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (including Aseptic Room) Total no. of laboratories for B.Pharm, Course	03 Laboratories 03 laboratories  01 laboratories 03 laboratories 02 laboratories 01 laboratories  13 laboratories*	03 03  01 03 02 01  13laboratories*	
3	Preparation Room for each lab (One room can be shared	10 sq mts (Minimum)	10 sq. mts. each	

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	by two labs, if it is in between two labs)			
4	Area of the Machine Room	80-100 Sq.mts	100 sq mts	
5	Central Instrument Room	80 Sq.mts with A/ C	85 sq mts	
6	Store Room – I	1 (Area 100 Sq mts)	100 sq mts	
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts)	30 sq mts	

\*No. of laboratories required for entire course of 4 years.

† The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008

- All the Laboratories should be well lit & ventilated
- All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution wherever necessary.
- The workbenches should be smooth and easily cleanable preferably made of non-absorbent material.
- The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
- Balance room should be attached to the concerned laboratories.

#### 4. Administration Area:

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Principal's Chamber	01	30 Sq .mts	1	40	
2	Office – I – Establishment	01	60 Sq. mts	1	65	
3	Office – II – Academics					
4	Confidential Room					

#### 5. Staff Facilities:

Sl No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	HODs for B.Pharm Course	Minimum 4	20 Sq mts x 4	4	20*1 20*1 20*1 20*1	
2	Faculty Rooms for B.Pharm course		10 Sq mts x n (n=No of teachers)	12*6	72	

#### 6. Museum, Library, Animal House and other Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Animal House	01	80 Sq. mts	Available		
2	Library	01	150 Sq. mts	01	155.6	

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3	Museum	01	50 Sq. mts (May be attached to the Pharmacognosy lab)	01	50	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	01(280 Seating capacity)	789.67	
5	Seminar Hall	01			Yes	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	01	100	

**7. Student Facilities:**

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Girl's Common Room (Essential)	01	60 Sqmts	1	65	
2	Boy's Common Room (Essential)	01	60 Sq.mts	1	65	
3	Toilet Blocks for Boys	01	24 Sq.mts	2	30	
4	Toilet Blocks for Girls	01	24 Sq.mts	2	30	
5	Drinking Water facility – Water cooler (Essential).	01	-	2		
6	Boy's Hostel (Desirable)	01	9 Sq mts/ Room Single occupancy	1	>9 sq mts Single room	
7	Girl's Hostel (Desirable)	01	9 Sq mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	1	>9 sq mts (Single room) > 20sq. mts (triple room)	
8	Power Backup Provision (Desirable)	01	Available	1		

**8. Computer and other Facilities:**

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	01	90	

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Computer (Latest configuration)	1 system for every 10 students (UG & PG)	30 (UG only)	NA	
Printers	1 printer for every 10 computers	10	NA	
Multi Media Projector	01	1	NA	
Generator (11 KVA)	01	2	NA	

#### 9. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	0		Proposed	
Staff quarters	16 x 80 Sq mts	0		Proposed	
Canteen	100 Sq. mts	1	200	Available	
Parking Area for staff and Students		1	1500	Available	
Bank Extension Counter		1	20	Available	
Co operative Stores		1	30	Available	
Guest House	80 Sq. mts	1	80	Available	
Auditorium		1	400	Available	
Seminar Hall		1	100	Available	
Transport Facilities for Students		4		Available	
Medical Facility (First Aid)		1		Available	

#### 10. A. Library books and periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number of books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	155	1510	
2	Annual addition of Books		150 books per year			
3	Periodicals Hard copies / online		10 National 05 International periodicals	10 + 5		
4	CDS		Adequate Nos	Available		
5	Internet Browsing Facility		Yes/No (Minimum ten Computers)	Available	60	
6	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01	Available Available Available	1 1 1	

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7	Library Automation and Computerized System	YES ( Document Enclosed as ANNEXURE XI)
8	Library Timings	8:00 A.M. to 5:00P.M.

**10. B. Subject wise Classification: (Total Books available 1510, Titles available 155)**

Sl. No	Subject	Available		Remarks of the Inspectors
		Titles	Numbers	
1	Pharmaceutics – I	18	160	
2	Pharmaceutical Chemistry – I	16	150	
3	Pharmacognosy	16	150	
4	Biochemistry and Clinical Pathology	15	150	
5	Human Anatomy and Physiology	15	150	
6	Health Education and Community Pharmacy	15	150	
7	Pharmaceutics – II	2	20	
8	Pharmaceutical Chemistry – II	2	20	
9	Pharmacology and Toxicology	2	20	
10	Pharmaceutical Jurisprudence	2	20	
11	Drug Store and Business Management	2	20	
12	Hospital and Clinical Pharmacy	2	20	

**10.C. Library Staff: (Documents Enclosed as ANNEXURE XII)**

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	Available	
2	Assistant Librarian	D. Lib	1	Available	
3	Library Attendees	10 +2 / PUC	2	Available	